



APPLICATION FOR INFORMAL REVIEW OF A CONCEPT SUBDIVISION PLAN

DATE OF SUBMISSION	APPLICATION NUMBER
FOR OFFICE USE	

BLOCK	LOT(S)	ZONE
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PROPERTY LOCATION _____

APPLICANT	TELEPHONE
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ADDRESS	EMAIL
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OWNER	TELEPHONE
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ADDRESS	EMAIL
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APPLICANT'S ATTORNEY

ADDRESS	TELEPHONE
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	EMAIL
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ENGINEER OR SURVEYOR PREPARING THE PLAT
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ADDRESS	TELEPHONE
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	EMAIL
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INTEREST OF APPLICANT IF OTHER THAN OWNER _____

DOES THE CONCEPT PLAN REQUIRE A ZONE CHANGE? _____

BRIEF DESCRIPTION OF PROJECT (Indicate number of lots, size of lots, intent to develop houses or sell lots, and any other information submitted for consideration):

DOES THIS PROPOSAL COMPLY WITH ALL REQUIREMENTS FOR THIS ZONE?
(If not, describe any variances required)



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I hereby affirm that all of the above statement and statements contained in the papers submitted herewith are true.	I hereby affirm that I am the owner of the premises involved in this application and that I consent to the filing of the application.
<hr style="border: none; border-top: 1px solid black;"/> <div style="display: flex; justify-content: space-between;"> <i>Signature of Applicant</i> <i>Date</i> </div>	<hr style="border: none; border-top: 1px solid black;"/> <div style="display: flex; justify-content: space-between;"> <i>Signature of Owner</i> <i>Date</i> </div>
<hr style="border: none; border-top: 1px solid black;"/> <i>Address</i>	<hr style="border: none; border-top: 1px solid black;"/> <i>Address</i>

MANDATORY SUBMISSION ITEMS & APPLICATION CHECK LIST

1. Fifteen (15) copies of a plan prepared in accordance with Section §170-61 of the Land Use Ordinance.
2. Fifteen (15) copies (one with original signature) of the completed Application for Informal Review of a Concept Subdivision Plan.
3. Fifteen (15) copies of the completed Checklist of Concept Subdivision Plat Details.
4. Certification from the Tax Collector that no taxes or assessments for local improvements are due or delinquent.
5. List of the names and addresses of persons having 10% interest or more in the applicant corporation or partnership (if applicable).
6. Fee as required by Ordinance – \$50.00 for review of a Concept Subdivision Plan for a Minor Subdivision; \$50.00 per lot for review of a Concept Subdivision Plan of a Major Subdivision, with a minimum fee of \$500.00 which shall be a credit toward fees required to be filed for technical review escrow deposits.
7. Technical Review Escrow Deposit as required by Ordinance – \$1,000.00