

**MINUTES OF THE
CONFERENCE/RE-ORGANIZATION MEETING
January 4, 2022**

The Livingston Planning Board met for a Conference/Re-organization Meeting, by means of Zoom Webinar and a link to Facebook Live, called for 7:30 P.M. Notice of the Meeting was published pursuant to the Open Public Meetings Act and guidance provided by the State's Division of Local Government Services for meetings during the state of emergency.

At 7:31 P.M. Secretary Jackie Coombs-Hollis announced that proper notice had been given and called the Roll:

Present:	Peter Klein, Chairman	Absent:	Barry Lewis
	Richard Dinar, Vice Chairman		Martin Kalishman
	Ann Cucci		Michael Rieber
	Rudy Fernandez		
	Sanjay Nambiar		
	Samuel Ratner		
	Stephen Santola		
	Jill Wishnew		
	Jackie Coombs-Hollis, Secretary		
	Richard Vallario, Board Attorney		

1. Re-Organization Matters
 - a. Administration of oaths. Board Attorney Vallario administered the oaths made by the following individuals reappointed to the Board:
 - Mr. Ratner as a Class IV Member.
 - Ms. Wishnew as Alternate No. 2 for a two-year term.
 - Mr. Fernandez as the Class III Member for a one-year term.
 - Ms. Cucci as the Class II Member for a one-year term.
 - b. Other Organizational Actions. Upon motions made and seconded, and on the unanimous votes of the Members present, the following actions were taken:
 - Election of Klein as Chairman to serve until January 3, 2023.

- Election of Dinar as Vice Chairman to serve until January 3, 2023.
 - Re-appointment of Jackie Coombs-Hollis as Board Secretary and Catherine Maddrey as Assistant Secretary, each to serve until January 3, 2023.
 - Acknowledgement of Richard Vallario, Esq. as Board Attorney, to serve at the pleasure of the Board for a term expiring on January 3, 2023.
 - Designated Dinar, as Chairman, and Klein, Lewis and Ratner to serve as the Minor Subdivision/Site Plan Committee, and Nambiar and Wishnew to serve as alternate members of that committee, all until the earlier of January 3, 2023 or the expiration of their respective service on this Board..
 - Designated Klein as liaison to the Livingston Community Partnership Corporation (the BID) until the earlier of January 3, 2023 or the expiration of his service on this Board.
 - Acknowledgement of Ratner as the Member also serving on the Livingston Environmental Commission as provided in Code § 170-4.D and N.J.S.A. 40:56A-1 and who shall, as provided in Township Code § 170-5.B, serve until completion of his term on this Board or until completion of his term as a member of the Environmental Commission, whichever occurs first.
 - Designated Rieber as the Member also serving as a member of the Open Space Trust Committee until the earlier of December 31, 2021 or the expiration of his service on this Board.
2. Adoption of the 2022 Meetings Schedules for the Planning Board and the TRAC – Upon motion by Member Dinar and second by Member Ratner, the following meeting schedules were unanimously adopted:

2021 PLANNING BOARD SCHEDULE
 7:30 PM – CONFERENCE MEETING
 8:00 PM – REGULAR MEETING
 Regular Meetings & any Special Meetings will commence at 8:00 PM
 All such Meetings and Workshop Meetings will be preceded by a
 Conference Meeting beginning at 7:30 PM
 Formal Action may be taken at any Meeting

All Meetings will be held virtually via Zoom Webinar and a link with Facebook Live, with advance notice of how to attend. When COVID-19 safety conditions permit, all meetings will be held at the Livingston Municipal & Police Building, located at 357 South Livingston Avenue, Livingston, NJ.

The Board will stream all virtual meetings on the Township’s Facebook page – [Facebook.com/LivingstonTownshipNJ](https://www.facebook.com/LivingstonTownshipNJ).

MEETING DATES	WORK SHOP DATES
TUESDAY, JANUARY 4 2022	TUESDAY, JANUARY 18, 2022
TUESDAY, FEBRUARY 1, 2022	TUESDAY, FEBRUARY 15, 2022
THURSDAY, MARCH 3, 2022	TUESDAY, MARCH 15, 2022
TUESDAY, APRIL 5, 2022	TUESDAY, APRIL 19, 2022
THURSDAY, MAY 5, 2022	TUESDAY, MAY 17, 2022
THURSDAY, JUNE 2, 2022	TUESDAY, JUNE 14, 2022
TUESDAY, JULY 5, 2022	TUESDAY, JULY 19, 2022
THURSDAY, AUGUST 4, 2022	TUESDAY, AUGUST 16, 2022
THURSDAY, SEPTEMBER 8, 2022	TUESDAY, SEPTEMBER 20, 2022
THURSDAY, OCTOBER 6, 2022	TUESDAY, OCTOBER 18, 2022
TUESDAY, NOVEMBER 1, 2022	
TUESDAY, DECEMBER 6, 2022	TUESDAY, DECEMBER 20, 2022
*TUESDAY, JANUARY 3, 2023 (RE-ORG)	

**TECHNICAL REVIEW ADVISORY COMMITTEE
(TRAC) MEETINGS SCHEDULE 2022**

9:00 AM

All Meetings will be held virtually via Zoom Webinar, with advance notice of how to attend. When Covid-19 safety conditions permit, all meetings will be held at the Livingston Municipal & Police Building, located at 357 South Livingston Avenue, Livingston, NJ.

WEDNESDAY, JANUARY 12, 2022

WEDNESDAY, FEBRUARY 9, 2022

WEDNESDAY, MARCH 9, 2022

WEDNESDAY, APRIL 13, 2022

WEDNESDAY, MAY 18, 2022

WEDNESDAY, JUNE 15, 2022

WEDNESDAY, JULY 13, 2022

WEDNESDAY, AUGUST 10, 2022

WEDNESDAY, SEPTEMBER 14, 2022

WEDNESDAY, OCTOBER 12, 2022

WEDNESDAY, NOVEMBER 9, 2022

WEDNESDAY, DECEMBER 7, 2022

3. Minutes. The Minutes of December 7, 2021 were adopted, with correction of spelling of the word “Consultant”, by Members Fernandez, Santola, and Alternates Nambiar and Wishnew; they being all of the Members present who were eligible to accept the Minutes.

4. Old Business. Consideration of the St. Barnabas Memorializing Resolution – Application No. 2019-49-PFSP - was continued to the January 18, 2022 Meeting.

5. New Business.
 - a. Formosa Plastics Corp/Solar Landscape, LLC – 92 Old Short Hills Road – Application No. 2018-69-PFSPV (Amendment) -Waiver of Environmental Impact State Statement, Preliminary Checklist Items 30 (Tree Removal Permit) and 32 (Recycling Plan) and Final

Checklist Items 1 (Recycling Plan) and 2 (Tree Removal Permit) were granted.

b. Remarkable Foods, Inc. – 576-586 West Mt. Pleasant Avenue – Application No. 2021-70-PFSP – Waiver of Environmental Impact Statement, Preliminary Checklist Item 23 and Final Checklist Item 4 (Contours outside property) were granted.

c. Technical Review Advisory Committee (TRAC) Upon motion by Member Fernandez, second by Member Ratner, and discussion, it was unanimously;

Resolved, that the Technical Review Advisory Committee (“TRAC”) Resolution of February 7, 2007 is hereby revoked and the following is hereby adopted in replacement thereof:

The Technical Review Advisory Committee (“TRAC”) shall consist of not more than three (3) Members of the Planning Board designated by the Planning Board. One of those three Members shall be designated by the Planning Board as Chairperson of the TRAC.

Representatives of the Zoning Board of Adjustment will participate in the TRAC meeting if the application will be going before that board.

The purpose of the TRAC is to hear informal presentations by Applicants (before the formal hearing at the Planning Board or Zoning Board of Adjustment) as to their applications for Preliminary Site Plan, Final Site Plan or Major Subdivision approval(s).

The TRAC will provide non-binding guidance as to issues or matters that may be of concern to the board that will hold the formal hearing; and, as to what the Applicant might do at that hearing to facilitate efficient review of the application.

Guidance or exchanges of viewpoints at the TRAC meeting are not binding on either the Applicant or the board that will be hearing the application. They are only intended to facilitate efficiency of the formal hearing.

At the TRAC meeting, technical advice is provided to both the TRAC and the Applicant by officials of the Building Department,

Engineering Department, Fire Department, Police Division, the Township's Planner or Planning Consultant, the Environmental Commission, the Livingston Community Partnership Management Corporation ("BID") and such other officials or experts as may be invited to the meeting by the TRAC or the Land Use Administrator.

The Land Use Administrator coordinates the calendar and work of the TRAC and publishes notice of the meetings. The Planning Assistant performs the functions of the Land Use Administrator in the absence or unavailability of that official.

TRAC meetings are open to the public, but there is no input by members of the public.

- d. Designation of Dinar as Chairman, and Santola and Klein to serve members of the Technical Review Advisory Committee (TRAC); each until the earlier of January 3, 2023 or the expiration of that person's service on this Board.

- e. Preliminary Discussion – How & When to Return to In Person Meetings – It was the unanimous sense of the Members present that present circumstances continue to present very strong risk to health; that a date for returning to in person meetings cannot be forecast now; that when the Board returns to in person meetings there will be physical separation issues to be resolved; and that it would be preferable that there be a means for members of the public not physically present to observe the meeting from home.

6. Adjournment. The Meeting was adjourned at 8:04 P.M.

Respectfully submitted,
Jackie Coombs-Hollis Secretary