

**MINUTES OF THE  
CONFERENCE/RE-ORGANIZATION MEETING  
January 3, 2023**

The Livingston Planning Board met for a Conference/Re-organization Meeting in the Conference Room of the Municipal and Police Building, 357 S. Livingston Avenue. Notice of the Meeting had been published as required by law and posted on the Municipal and Police Building Bulletin Board.

At 7:31 P.M. Secretary Jackie Coombs-Hollis announced that proper notice had been given and called the Roll:

Present:	Peter Klein	Absent:	Richard Dinar
	Rudy Fernandez		
	Samuel Ratner		
	Michael Rieber		
	Stephen Santola		
	Barry Lewis		
	Ann Cucci		
	Rosy Bagolie		
	Jill Wishnew		
	Jackie Coombs-Hollis, Secretary		
	Richard Vallario, Board Attorney		

1. Re-Organization Matters

- a. Oaths. Board Attorney Vallario administered the oaths of office to the following reappointed and newly appointed Board Members:

Barry Lewis, as the Class I Member for a one-year term

Ann Cucci, as the Class II Member for a one-year term

Rosy Bagolie, as the Class III Member for a one-year term

Rudy Fernandez, as a Class IV Member for a four-year term

- b. Other Organizational Actions. Chairman Klein asked for a motion and second to elect Member Fernandez as Chairman. Fernandez was unanimously elected Chairman and took the Chair.

Upon motions made and seconded, and on the unanimous votes of the Members present, the following further actions were taken:

- Election of Santola as Vice Chairman to serve until January 2, 2024.
- Re-appointment of Jackie Coombs-Hollis as Board Secretary and Catherine Maddrey as Assistant Secretary, each to serve until January 2, 2024.
- Acknowledgement of Richard Vallario, Esq. as Board Attorney, to serve at the pleasure of the Board for a term expiring on January 2, 2024.
- Designation of Dinar, as Chairman, and Klein, Lewis and Ratner to serve as the other members of the Minor Subdivision/Site Plan Committee, and Wishnew to serve as alternate member of that committee, all until the earlier of January 2, 2024 or the expiration of their respective service on this Board.
- Designation of Klein as liaison to the Livingston Community Partnership Corporation (the BID) until the earlier of January 2, 2024 or the expiration of his service on this Board.
- Acknowledgement of Ratner as the Member also serving on the Livingston Environmental Commission as provided in Code § 170-4.D and N.J.S.A. 40:56A-1 and who shall, as provided in Township Code § 170-5.B, serve until completion of his term on this Board or until completion of his term as a member of the Environmental Commission, whichever occurs first.
- Designation of Rieber as the Member also serving as a member of the Open Space Trust Committee until the earlier of December 31, 2023 or the expiration of his service on this Board.

2. Adoption of the 2023 Meetings Schedules for the Planning Board and the TRAC – Upon motion by Member Cucci and second by Member Lewis, the following meeting schedules were unanimously adopted:

2023 PLANNING BOARD SCHEDULE

7:30 PM – CONFERENCE MEETING

8:00 PM – REGULAR MEETING

Regular Meetings & any Special Meetings will commence at 8:00 PM

All such Meetings and Workshop Meetings will be preceded by a Conference Meeting beginning at 7:30 PM. Formal Action may be taken at any Meeting.

All Meetings will be at the Livingston Municipal & Police Building  
357 South Livingston Avenue, Livingston, New Jersey

**MEETING DATES**

- Tuesday, January 3, 2023
- Tuesday, February 7, 2023
- Tuesday, March 7, 2023
- Tuesday, April 4, 2023
- Tuesday, May 2, 2023
- Tuesday, June 6, 2023
- Thursday, July 6, 2023
- Thursday, August 3, 2023
- Tuesday, September 5, 2023
- Tuesday, October 3, 2023
- Thursday, November 9, 2023
- Tuesday, December 5, 2023
- \*Tuesday, January 2, 2024 (Re-Org)

**WORK SHOP DATES**

- Tuesday, January 17, 2023
- Tuesday, February 21, 2023
- Tuesday, March 21, 2023
- Tuesday, April 18, 2023
- Tuesday, May 16, 2023
- Tuesday, June 20, 2023
- Tuesday, July 18, 2023
- Tuesday, August 15, 2023
- Tuesday, September 19, 2023
- Tuesday, October 17, 2023
- Tuesday, November 21, 2023
- Tuesday, December 19, 2023

**TECHNICAL REVIEW ADVISORY COMMITTEE  
(TRAC) MEETINGS SCHEDULE 2023 - 9:00 AM**

Unless another time and/or location shall be designated and advertised, these meetings will be held virtually via Zoom, at 9:00 A.M., with advance notice of how to attend such meetings.

Meeting is open to the Public in accordance with the Open Public Meetings Act. Public comments and/or questions shall not be accepted during the TRAC meetings unless specifically requested by the Presiding Officer.

- Wednesday, January 11, 2023
- Wednesday, February 8, 2023
- Wednesday, March 15, 2023
- Wednesday, April 12, 2023
- Wednesday, May 10, 2023
- Wednesday, June 14, 2023
- Wednesday, July 12, 2023
- Wednesday, August 9, 2023
- Wednesday, September 13, 2023
- Wednesday, October 11, 2023
- Wednesday, November 15, 2023
- Wednesday, December 13, 2023

- 3. Minutes. The Minutes of December 20, 2022 were accepted as presented.
- 4. New Business.
  - a. Mount Pleasant Partners, LLC Application No. 2022-65-PFSPV – Engagement of Experts in Traffic, Water, and Sewer - Upon

motion by Member Klein, second by Member Cucci and opportunity for discussion, it was unanimously

RESOLVED, that the Planning Board of the Township of Livingston hereby finds that the technical review services of an expert in traffic, as well as an expert in water and sewage capacity, each to render advice to the Board, is required for proper consideration of issues that have arisen in connection with Applicant Mount Pleasant Partners, LLC, Application No. 2022-65-PFSPV; and it is

FURTHER RESOLVED, that the Board engage the services of an expert in traffic, as well as an expert in water and sewer capacity, each to conduct a technical review of the plans and the issues that have arisen in respect thereto and to provide expert advice and opinion to the Board; and it is

FURTHER RESOLVED, that, pursuant to Section 170-52.B of the Code of the Township of Livingston, Applicant Mount Pleasant Partners, LLC is hereby required to file with the Administrative Officer an escrow deposit fee of adequate funds to cover the costs that may be incurred by the Board for such technical review.

- b. Devan Partners, LLC D/B/A Northfield Dental Group – Application No. 2022-61-PFSPV - Engagement of expert in traffic  
Upon motion by Vice Chair Santola, and Member Bagolie, and opportunity for discussion, it was unanimously

RESOLVED, that the Planning Board of the Township of Livingston hereby finds that the technical review services of an expert in traffic to render advice to the Board, is required for proper consideration of issues that have arisen in connection with Applicant Devan Partners, LLC, Application No. 2022-61-PFSPV; and it is

FURTHER RESOLVED, that the Board engage the services of an expert in traffic to conduct a technical review of the plans and the issues that have arisen in respect thereto and to provide expert advice and opinion to the Board; and it is

FURTHER RESOLVED, that, pursuant to Section 170-52.B of the Code of the Township of Livingston, Applicant Devan Partners, LLC is hereby required to file with the Administrative Officer an escrow deposit fee of adequate funds to cover the costs that may be incurred by the Board for such technical review.

- c. Designation of Dinar as Chairman, and Santola and Klein to serve as the other members of the Technical Review Advisory Committee (TRAC); each until the earlier of January 2, 2024 or the expiration of that person's service on this Board.

5. Adjournment. The Meeting was adjourned at 7:58 P.M.

Respectfully submitted,

Jackie Coombs-Hollis Secretary