

To Apply for the Citizens Police Academy

If you are interested in applying for the Citizens Police Academy, you can:

- *Pick up an application at the Livingston Police Department*
- *Email Officer Klupal at jklupal@livingstonnj.org*
- *Complete the application online and print it from the Livingston Police Department website at livingstonnj.org/197/Police*

Please return all applications to the Livingston Police Department, 333 S. Livingston Avenue, Livingston, NJ 07039 to the attention of Citizens Police Academy. You will be notified if you are selected to participate in the Citizens Police Academy approximately two weeks prior to the class starting.

Please consult the Livingston Police Department website for dates for the next Citizens Police Academy.



Livingston Police Department

333 S. Livingston Ave.
Livingston, NJ 07039

Phone: (973) 992-3000



Livingston Police
Department

Citizens Police
Academy



Headquarters:
**333 S. Livingston
Avenue**

livingstonnj.org/Police

For emergencies, dial 911

(973) 992-3000
For non-emergency
assistance

Livingston Police Department

Citizens Police Academy

What is the Citizens Police Academy?

The Citizens Police Academy is a 10-week program designed to give participants an understanding of the operation of the Livingston Police Department and a working knowledge of what law enforcement entails. The classes are held once a week and are approximately 2 hours in duration. The classes will be limited to 20 students, so register early. There is no cost for residents to participate. Participants will also receive a Citizens Police Academy polo shirt to wear to class.

Each class will provide an overview of various areas of law enforcement. Classes will be given on the following topics:

- Departmental Organizational Structure
- Introduction to Law Enforcement
- Application Process/Hiring
- Police Academy
- Field Training
- In-Service Training
- Communications
- Traffic Enforcement
- Accident Investigation
- DWI
- Emergency Service Unit (SWAT)
- Negotiators
- School Security/Lockdowns

- Overview of the Criminal Justice System
- Introduction to 2C
- Uniform Division
- Patrol Operations
- Powers of Arrest
- Search and Seizure
- Domestic Violence
- Detective Bureau
- Criminal Investigation
- Crime Scene Investigation
- Evidence/Property Procedures
- Internal Affairs
- Attorney General Guidelines
- Use of Force
- Firearms Overview
- Community Policing
- Chaplain Program
- Animal Control
- Police Vehicles

Several demonstrations will take place during the academy, in which attendees will be allowed to participate.

The academy will conclude with a graduation ceremony and each participant will receive a certificate of completion.

Why Participate?

The Livingston Police Department follows the philosophy of Community Policing and is committed to developing partnerships with citizens of the township. The Citizens Police Academy provides an opportunity for citizens to develop direct lines of communication with the police department. The citizens participating in the academy will have a working knowledge of the Livingston Police

Department and its functions. It is hoped that the instruction will strengthen police-community rapport through an educational process, increase understanding of police practices and procedures, and dispose of misconceptions. The police department, in turn, becomes more aware of the concerns and questions of the community it serves.

Who Can Attend?

Participants must be at least 21 years of age and reside or work in the Township of Livingston. They must be of good moral character. There will be a criminal history conducted on each applicant prior to acceptance into the academy. An application for the academy must be completed and signed along with a waiver of liability. You will be notified when you are accepted into the Citizens Police Academy.

What the Academy is Not

The Citizens Police Academy is not designed to make participants certified police officers. The participation and completion of the academy is designed to develop partnerships with the community. Graduating from the academy does not grant police authority to participants.

Attendance

You are expected to attend all sessions in order to graduate. We understand that emergencies do occur. If you have more than two absences, you will not be allowed to graduate. Out of courtesy to the instructor(s) and your fellow students, please arrive on time.