

Livingston, New Jersey
March 30, 2020
Regular and Conference Meeting

The Regular and Conference Meeting of the Township Council of the Township of Livingston was held via Livestream from Facebook @facebook.com/LivingstonTownshipNJ on the above date at 7:00 p.m. The Mayor stated that notice of this meeting has been given in accordance with the "Open Public Meetings Law", and that Annual Notice was faxed to the West Essex Tribune and the Star Ledger on January 2, 2020, and that "48-hr. notice" was faxed and emailed to these same publications and posted on the Livingston Township website (livingstonnj.org) on March 27, 2020.

Present (via Livestream): Mayor Fernandez, Deputy Mayor Klein, Councilmember Anthony, Councilmember Meinhardt, Councilmember Vieira, Township Manager Lewis, Deputy Township Manager Jones, Township Clerk Turtletaub, Deputy Township Clerk Mazzucco, Police Chief Marshuetz, Fire Chief Mullin, Health Officer Anello

Absent: None

Mayor Fernandez asked everyone to stand for a Moment of Silence, followed by the Pledge of Allegiance.

Resolutions

a) R-20—111 Authorizing Supplemental Temporary Budget Appropriations

WHEREAS, New Jersey Statute 40A:4-19 provides that where any contract, commitments, or payments are to be made prior to the final adoption of the 2020 Budget, temporary appropriations of certain line items totaling within twenty six and one quarter percent (26.25%) of the previous year's General Appropriations for the first three months and prorated for any month following the first three months should be made for the purposes and amounts required in the manner and time herein provided; and

WHEREAS, temporary appropriations for Debt Service and Capital Improvement Fund are authorized without the 26.25% limitation; and

WHEREAS, the Township Council previously approved Temporary Appropriations in Resolutions #20-43; and

WHEREAS, the 2020 Water and Sewer Utility Budgets have not been adopted and are not anticipated to be adopted until later in the year.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Livingston that this resolution, adopted by not less than a majority vote of the full membership of the governing body, authorizes supplemental temporary appropriations for the Water Utility and Sewer Utility as set forth on the Attached Exhibits A-1 and A-2 and that a certified copy of this resolution be forwarded to the Township's Chief Financial Officer.

Water Temporary Appropriations

Account Number	Account Description	Temp Budget
0-05-55-501-001-101	WATER WAGES S&W	418,942.08
0-05-55-501-001-102	WATER OT	52,500.00
0-05-55-501-001-198	PUBLIC WORKS ALLOCATIONS	29,925.00
0-05-55-501-001-199	INDIRECT COST ALLOCATIONS	141,606.47
0-05-55-502-001-201	PRINTING	3,150.00
0-05-55-502-001-202	NEW EQUIPMENT	10,500.00
0-05-55-502-001-203	SERVICE CONTRACTS	34,125.00
0-05-55-502-001-204	EDUCATION	3,150.00
0-05-55-502-001-207	POSTAGE	6,300.00
0-05-55-502-001-210	OFFICE SUPPLIES	682.50
0-05-55-502-001-217	AUDIT OF ACCOUNTS	8,400.00
0-05-55-502-001-218	CONSULTING FEES	0.00
0-05-55-502-001-220	PERMIT FEES	13,650.00
0-05-55-502-001-221	SUPPLIES	6,300.00
0-05-55-502-001-222	REPAIRS & REPLACEMENTS	47,250.00
0-05-55-502-001-223	EMPLOYEE HEALTH INS	130,532.34
0-05-55-502-001-233	INSURANCE	56,662.52
0-05-55-502-001-237	WATER PURCHASE	1,102,500.00
0-05-55-502-001-238	GAS & OIL	6,300.00
0-05-55-502-001-244	UNIFORMS	1,575.00
0-05-55-502-001-256	TELEPHONE	12,600.00
0-05-55-502-001-259	ELECTRIC & GAS	223,125.00
0-05-55-502-001-282	LABORATORY FEES	14,700.00
0-05-55-502-001-284	CHEMICALS	12,600.00
0-05-55-502-001-291	AUTOMOTIVE	525.00
0-05-55-502-001-299	INDIRECT COST ALLOCATIONS	44,651.51
0-05-55-511-001-851	CAPITAL IMPROVEMENT FUND	0.00
0-05-55-512-001-861	CAPITAL OUTLAY	0.00
0-05-55-520-001-801	PAYMENT OF BONDS	715,000.00
0-05-55-521-001-803	PAYMENT ON NOTES	60,300.00
0-05-55-522-001-802	INTEREST ON BONDS	384,895.97
0-05-55-523-001-804	INTEREST ON NOTES	281,635.87
0-05-55-524-001-805	DEP LOAN	0.00
0-05-55-540-001-751	PENSION & RETIREMENT	82,944.34
0-05-55-541-001-752	FICA	49,187.48
0-05-55-542-001-757	UNEMPLOYMENT INS	1,312.50
0-05-55-543-001-224	UNFUNDED IMPROV COSTS MISC	0.00

Sewer Temporary Appropriations

		Temp Budget
0-07-55-501-001-101	SEWER WAGES - S&W	437,257.49
0-07-55-501-001-102	SEWER - OT	34,125.00
0-07-55-501-001-199	INDIRECT COST ALLOCATIONS	189,138.75
0-07-55-502-001-201	PRINTING	0.00
0-07-55-502-001-202	NEW EQUIPMENT	7,875.00
0-07-55-502-001-203	SERVICE CONTRACTS	18,375.00
0-07-55-502-001-204	EDUCATION	1,050.00
0-07-55-502-001-206	DUES	525.00
0-07-55-502-001-207	POSTAGE	2,625.00
0-07-55-502-001-210	OFFICE SUPPLIES	262.50
0-07-55-502-001-217	AUDIT	7,350.00
0-07-55-502-001-218	Consultant Fees	6,825.00
0-07-55-502-001-220	PERMIT FEES	13,125.00
0-07-55-502-001-221	SUPPLIES	73,500.00
0-07-55-502-001-222	REPAIRS & REPLACEMENTS	13,125.00
0-07-55-502-001-223	HEALTH BENEFITS	102,561.13
0-07-55-502-001-233	INSURANCE	113,325.03
0-07-55-502-001-242	TOOLS	525.00
0-07-55-502-001-244	UNIFORMS	1,050.00
0-07-55-502-001-252	HEAT	7,875.00
0-07-55-502-001-253	ELECTRIC	157,500.00
0-07-55-502-001-254	SLUDGE REMOVAL	183,750.00
0-07-55-502-001-256	TELEPHONE	0.00
0-07-55-502-001-257	SEWER AGREEMENTS	36,750.00
0-07-55-502-001-291	AUTOMOTIVE	1,575.00
0-07-55-502-001-299	INDIRECT COST ALLOCATIONS	50,960.57
0-07-55-510-000-861	CAPITAL OUTLAY	0.00
0-07-55-511-000-851	CAPITAL IMPROVEMENT FUND	0.00
0-07-55-520-000-801	PAYMENT OF BOND PRINCIPAL	360,000.00
0-07-55-521-000-803	PAYMT OF BOND ANTICIPATION/CAPITAL NOTES	27,900.00
0-07-55-522-000-802	INTEREST ON BONDS	217,679.17
0-07-55-523-000-804	INTEREST ON NOTES	147,848.17
0-07-55-540-000-000	PERS	82,944.34
0-07-55-541-000-752	SOCIAL SECURITY	50,529.87
0-07-55-542-000-000	UNEMPLOYMENT	1,155.00

On roll call vote, all members present voted YES

New Business--Coronavirus/COVID 19 Township Manager Lewis gave an update on the Township's response, noting that the Township buildings remain closed to the public but that services continued. He stated that the State had extended the deadline to introduce Township Budgets, and that he anticipated introduction of Livingston's Budget by April 30, with a second reading on June 1. He noted that the tax due date currently remained April 15, and Mayor Fernandez noted that on speaking with the Governor's office that

this date was subject to change, and Manager Lewis is monitoring the situation. Manager Lewis stated he had spoken with Beth Lippman, and that they were working on proposals and ways the Township can assist businesses in town. Councilmember Vieira asked for a breakdown of how many taxpayers pay through escrows held by their mortgage lenders, and how many pay taxes directly.

Health Officer Lou Anello gave an update on the numbers of Livingston Coronavirus cases and the Township's responses. He noted that food handlers were not required to wear gloves but were to periodically wash their hands. He addressed questions about landscapers, noting that they are allowed to operate, but recommended avoiding contact, closing windows when they were working and to stay inside. Councilmember Vieira asked about the availability and use of ventilators, and Mr. Anello stated he would inquire of Saint Barnabas during their meeting tomorrow, noting that a hospital has to apply for PPEs through the OEM.

Fire Chief and Emergency Management Coordinator Mullin, advised of a donation of surgical masks, and that this need was satisfied at the moment. He noted that a tent to handle overflow was being put up by St. Barnabas.

Police Chief Marshuetz gave a report on his Department, noting that the Department was in good shape, isolating officers when needed, and handling incoming calls. He noted that crime and fraud were down. Mayor Fernandez asked about the holding of estate sales, and Chief Marshuetz stated he would check. Chief Marshuetz also asked that residents let the Police know if anyone in the house was symptomatic or a confirmed case of coronavirus, so that officers could know as they respond to individual calls. Chief Marshuetz noted that the Living Stone Church had donated 400 masks, and that there was a sufficient supply of PPEs for now, but that the situation could change in 3-4 weeks.

Township Manager Lewis noted that Social Worker assistance could be obtained through the Township's Health Department at 973-535-7961 extension 231, and that transportation assistance could be obtained through the Senior Youth and Leisure Services Department at 973-535-7925 extension 8.

Health Officer Anello recommended that people shop alone, that they have one prepared list, and that they move as quickly as possible. He reminded that if you were a confirmed case, that you should not go out at all.

Councilmember Meinhardt thanked all, and reminded of the April 3 and April 7 Blood Drives at the Senior/Community Center, noting that the April 3 event was sold out already.

Mayor Fernandez reminded that on April 5 from 6-9 p.m. that Livingston Neighbors Helping Neighbors would be holding a live music fundraiser on the LTown Lowdown site.

Councilmember Vieira offered thanks to the Police, Fire, EMS and doctors, who he called "the heroes" in the current situation.

Township Clerk Turtletaub and Deputy Clerk Mazzucco read questions being sent via email from Township residents directed to the Council, and each was responded to by the Council and Township officials.

JueXiong(bearxiongbear@gmail.com) stated it was difficult to buy groceries online now, and asked how could a confirmed COVID-19 patient and family go out and get food. She asked whether there were any volunteers or organizations helping them stay quarantined at home without worrying about food supplies? She also asked the same question as to elders, asking if there was an organization which would help them?

Walter LeVine, 345 Walnut St., stated that people leaving grocery stores were leaving used gloves in carts and parking lots, that this may increase contamination, and asked whether they were contagious and how could this be controlled?

Manoj1906@yahoo.com asked if there were any checks in place to ensure quarantined people are not roaming around in town?

The Council discussed the possibility of having another meeting next Monday, or if that date conflicted with the Board of Education meeting, then perhaps on Tuesday.

Adjournment

The meeting was adjourned at 8:02 p.m.

RUFINO FERNANDEZ, Jr. Mayor
GLENN R. TURTLETAUB, Township Clerk